

CREVE COEUR SCHOOL DISTRICT NO. 76  
Board Retreat  
400 N Highland Ave  
Creve Coeur, Illinois  
July 30, 2019

In attendance Randy Giddens, Brenda Keogel, Amber Pilkington, Valerie Ragon, Linda Bailey Superintendent Tony Whiston, Dr. Donna McCaw and Principals Steve Johnson, Dustin Brevard and Dr. Tatia Beckwith

Mrs. Bailey called the meeting to order at 5:00 p.m.

There were no audience members present.

The meeting was started with a presentation from the administrators on the Balanced Literacy Program proposed for the district. The new program will begin in the 2019-2020 school year and will be expanded upon for the next three years. The administrators explained the terminology and timeline for this curriculum plan. Approximately \$33,000 of Title 1 monies will be needed to purchase assessment kits and other supplies.

Ms. K. Ragon entered the meeting at 5:04. Mrs. Greiner entered the meeting at 5:06.

Plans for professional development for the teaching staff were discussed. Dr. McCaw provided a schedule and summary of the training that will take place for the 2019-2020 school year.

There was a discussion regarding daily math facts, the Young Author program, and reading incentives for students. The administration will be requesting that all classroom teachers practice math facts daily. The Young Author Program will be reinstated at LaSalle and it was suggested that Parkview participate in a research program of different countries or a presentation similar to the Wax Museum.

Cursive writing was discussed. Per state law, one "unit" is required to be taught before the student reaches 5<sup>th</sup> grade. The Board will need to decide what constitutes a "unit" for this district.

Health at the Junior High next year will be taught one day per week during PE.

The Board would like to see Science Fair begin in 6<sup>th</sup> grade this year in some form and an evening presentation for 7<sup>th</sup> and 8<sup>th</sup> grades.

Mr. Johnson explained the changes that are going to be made with the current 9<sup>th</sup> period at Parkview. The flexible 9<sup>th</sup> period will now be 7<sup>th</sup> period. 3 days a week this period will be used for advisory assistance to students in specific curriculum areas where help is needed. The other

2 days during the week will be devoted to social and emotional learning. Band students will be pulled out from this period for practice also.

The newly furnished library at Parkview was discussed. Mr. Brevard will now be dealing with ISS students in his office so they will no longer be in the library.

Mr. Johnson gave the Board information regarding the proposed new furniture upgrade for the district. The total is approximately \$40,000. Currently 2 classrooms are in need of chairs. Mr. Johnson will requisition that we purchase the student chairs from Illini Supplies.

Mrs. Pilkington discussed the need for new staff training and proposed that packets be created and distributed to all new employees. Further discussion led to the decision that the Board would be willing to pay for all new hires to attend a ½ day session of training on Thursday, August 15th. One bus driver will also be needed for a tour of the village as part of the training. This is for all NEW paraprofessionals and teaching staff.

Mrs. Ragon proposed that each principal be given \$1000 for staff incentives in their buildings for the 2019-2020 school year. A cart with soda and snacks was given as an example of ways to let the staff know they are appreciated. The consensus of the Board was to allot the money as suggested.

Individual teacher contracts were discussed. Mr. Whiston informed the Board that Mrs. Cornwell already gives all staff members the information usually contained in such a contract. (Base salary, TRS contribution, insurance information, etc.)

The Board discussed expectations regarding the new classroom air conditioners. It was generally decided that the temperature should not be set lower than 72 degrees, that doors and windows should be closed when the units are operating, and that each teacher (or staff member) in each room is responsible for turning the units on in the morning and off when they leave for the day. All personal fans should be removed from the classrooms as it is against the building code per the ROE.

Classroom phones were briefly discussed. Mr. Johnson explained that the intent is for all incoming calls to be directed through the building secretary. The classroom phones will not ring during the instructional periods. The teachers are expected to only use the phones before or after school and during their prep period.

Applying for a waiver from the state to allow staff members to enroll their children in the district without paying tuition was discussed. The consensus was to apply for the waiver.

Dr. McCaw asked the Board if the nurse could apply for Medicaid reimbursement. Everyone was in agreement that this would be beneficial for the district to be able to bill Medicaid for certain services.

The Board discussed having a sign out sheet for teachers that need to leave the building during their prep period for school business. This is needed for safety and security purposes should an event happen that requires evacuation, to account for all personnel.

The procedure to collect the athletic fees was discussed.

Expectation of professional conduct of employees was discussed.

There was discussion regarding how to decrease student tardiness. Mr. Brevard and Mr. Johnson stated that they believe home visits will be helpful. They also presented a plan of action if a student is repeatedly tardy.

Reforming a Parkview Parent Club was discussed. Mrs. Pilkington and Mrs. Smallberger will be trying to get parent volunteers to participate.

Dr. McCaw asked for suggestions for people or groups that deserve recognition for volunteering and helping the students and district.

Dr. McCaw informed the Board about some accelerated students that would benefit from the online virtual classes in math. There are currently 3 students and the cost would be \$200 each. Mr. Giddens will find the current policy regarding virtual school programs and it will be on the next regular agenda.

#### **Closed Session**

Mrs. V. Ragon, seconded by Ms. K Ragon, made the motion to enter into executive session for Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employee(s) of the Public Body, at 9:03 p.m. ROLL CALL VOTE-Yeas were Giddens, Keogel, Pilkington, K. Ragon, V. Ragon, Greiner, and Bailey. Nays were none. Motion carried.

(WHEREUPON THE BOARD ENTERED INTO EXECUTIVE SESSION AT 9:03 P.M.)

Mrs. Greiner left the meeting at 9:25 p.m.

Mrs. Pilkington, seconded by Mrs. Keogel, made the motion to resume regular session at 9:31 p.m. ROLL CALL VOTE-Yeas were Giddens, Keogel, Pilkington, K. Ragon, V. Ragon, and Bailey. Nays were none. Motion carried.

No action was taken regarding employment of regular education teacher.

Mrs. Pilkington, seconded by Mrs. Keogel, made the motion to employ Mario West as a baseball coach for the 2019-2020 school year. ROLL CALL VOTE-Yeas were Giddens, Keogel, Pilkington, K. Ragon, V. Ragon, and Bailey. Nays were none. Motion carried.

Mrs. Pilkington, seconded by Mrs. Keogel, made the motion to employ Stacy Hall as an educational assistant for the 2019-2020 school year. ROLL CALL VOTE-Yeas were Giddens, Keogel, Pilkington, K. Ragon, V. Ragon, and Bailey. Nays were none. Motion carried.

Mrs. Pilkington, seconded by Mrs. V. Ragon, made the motion to employ Bethany Nelson as an educational assistant for the 2019-2020 school year. ROLL CALL VOTE-Yeas were Giddens, Keogel, Pilkington, K. Ragon, V. Ragon, and Bailey. Nays were none. Motion carried.

No action taken regarding employment of permanent substitute teacher.

Mrs. Bailey, seconded by Ms. K. Ragon, made the motion to resume regular session at 9:43 p.m. ROLL CALL VOTE-Yeas were Giddens, Keogel, Pilkington, K. Ragon, V. Ragon, and Bailey. Nays were none. Motion carried.

Mrs. Bailey, seconded by Ms. K. Ragon, made the motion to adjourn regular session at 9:44 p.m. ROLL CALL VOTE-Yeas were Giddens, Keogel, Pilkington, K. Ragon, V. Ragon, and Bailey. Nays were none. Motion carried.

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President Bailey

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Secretary Greiner